**AG2PI SEED GRANT PROPOSAL**

**Title of Proposal:**

[Your Title]

**Lead PI (Name, Title, Affiliation(s), email)**

[Lead PI:]

**Co-PI (Name, Title, Affiliation(s), email)**

[Co-PI(s), if any]

**Collaborator (Name, Title, Affiliation, email):**

[Collaborator(s), if any]

**Grant Administrator:**

[point of contact name or office]

[telephone]

[email]

**Keywords:**

[up to 5 keywords]

Project description (**no more than four pages**) containing the following six components (with approximate page lengths, actual page lengths may vary):

(Please keep bold terms below as section headings)

**1. Objectives/aims** (Provide an overview of the proposed activity and objectives, with preliminary results and plans for achieving each objective/aim; 2 pages)

**2. Furthering the aims of the AG2PI** (Describe how the project will do this and the basis for evaluating the success of the project; 0.5 pages)

**3. Expected outcomes & deliverables** (0.5 pages) Describe the anticipated outcomes, impacts, deliverables, and next steps for the proposed activity. How will this activity catalyze AG2PI community efforts in the relevant Priority Area(s)?

**4. Qualifications of the project team** (0.5 pages)

**5. Proposal timeline** (0.5 pages) Provide a project timeline with milestones.

**6. Engaging AG2P scientific communities & underrepresented groups (**Description of how the project will do this; 1-2 sentences)

Bibliography/References cited

**Scope of work**

*Please fill in the below table with the requested information. For example, please replace “PI” with the name of the person who is listed as the first investigator on this project; then repeat for each column with the corresponding names. You may add columns if your project includes more than four investigators.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity/Output** | ***(PI*)** | **(*Co-PI 1*)** | **(*Co-PI 2*)** | **(*Co-PI 3*)** |
| *Example 1* | *x* |  | ***x*** |  |
| *Example 2* |  | ***x*** | ***x*** | ***x*** |
|  |  |  |  |  |

**Data management plan agreement:**

**Check the box below.**

I/we agree to follow the AG2PI data management plan as written on the AG2PI website (https://www.ag2pi.org/resources/data-management-plan/).

**Write a statement below about how you will follow the AG2PI data management plan.**

*Briefly describe how information, resources, and/or tools created during the*

*project will be distributed and/or maintained after the work is complete*.

**Budget**

**Provide an itemized breakdown of project expenses.**

|  |  |
| --- | --- |
| Personnel | $ |
| Other personnel | $ |
| Travel | $ |
| Materials & Supplies | $ |
| Other Direct Costs (e.g., Publication) | $ |
| Indirect costs | $ |
| Total requested | $ |

Guidelines for IDC:

[https://rsp.wisc.edu/forms/calculateUnusualIndirectCosts.cfm](https://urldefense.proofpoint.com/v2/url?u=https-3A__rsp.wisc.edu_forms_calculateUnusualIndirectCosts.cfm&d=DwMGaQ&c=Cu5g146wZdoqVuKpTNsYHeFX_rg6kWhlkLF8Eft-wwo&r=MXeVotDn-TxMVs8GtvAmsw&m=HCp5KVzoh-rV5j-gUdZ0AxxMUF6D9qsplG-tJ59dFK4&s=fKSwOcM5q-0DYak-MZ4Gn1tYe_3zr-fUtH-6Sp4iSPI&e=)

<https://nifa.usda.gov/sites/default/files/resource/Frequently-Asked-Questions-Farm-Bill-Indirect-Costs.pdf>

Budget justification (please follow USDA guidelines for allowable expenses).

*The budget justification detail should follow the same order as the budget.*

**Provide an itemized breakdown of project personnel with their responsibilities and effort and brief justification for travel and other costs.**

**Budget Justification**

*Senior/Key Personnel*

*Other Personnel*

*Travel*

*Other direct costs*

*(e.g., Consulting, Publication)*

*Indirect costs*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CONFLICT OF INTEREST LIST** | | | | |
|  | | | | |
| **Name:** | | | | |
| **Instructions:**   * Who completes this template: Each project director/principal investigator (PD/PI) or other person that the Request for Applications (RFA) specifies * How this template is completed:   + List alphabetically – with last name first -- the full names of the following individuals:   - All co-authors on publications within the past three years, including pending publications and submissions  - All collaborators on projects within the past three years, including current and planned collaborations  - All thesis or postdoctoral *advisees/advisors*  - All persons in your field with whom you have had a consulting/financial arrangement/other conflict-of-interest in the past three years   * Indicate the person’s relationship to you (Co-Author, Collaborator, etc) with an “x”.   Additional pages may be used as necessary.  Note: Other individuals working in the applicant's specific area are not in conflict of interest with the applicant unless those individuals fall within one of the listed categories. | | | | |
|  |  |  |  |  |
| Name | Co-Author | Collaborator | Advisees/  Advisors | Other – Specify Nature |
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Letters of collaboration (if applicable, these are required for consultants or collaborators who have agreed to render services). *You may want to use Adobe Acrobat or other pdf builder to add in these letters.*